



## Randall T. Shepard Award for Excellence in Pro Bono

### **AWARD CRITERIA**

Nominees for the Randall T. Shepard Award may be judicial appointees, plan administrators, Coalition members, individuals, firms, corporate legal departments and all others either providing legal services full-time, part-time or on a voluntary basis to the poor. The recipient of the Award will be selected based on fulfillment of one or more of the following criteria:

1. Demonstrated dedication to the development and delivery of legal services to the poor of Indiana;
2. Contributed significant work toward developing innovative approaches to delivery of volunteer legal services in one of the twelve pro bono districts;
3. Participated in activities which resulted in satisfying previously unmet legal needs or in extending legal services to underserved segments of the population.

### **NOMINATION GUIDELINES**

A complete nomination should be prepared and submitted [here](#) by July 1 and include the following information:

1. Nominee and Nominator-Names, addresses, firm/company, telephone numbers, and e-mail addresses.
2. Nominee's resume.
3. Nomination narrative – First, identify which of the three criteria the nominee has met. Then, explain how the nominee meets those criteria. Specify the nature of the pro bono contribution and identify those who have benefited. Whenever possible, provide specific documentation or other materials which demonstrate the nominee's pro bono contribution, including articles, brochures and other documentation.
4. Letters of support – Letters of support from other individuals and/or organizations that are aware of the nominee's pro bono contribution may be included.

### **SELECTION PROCESS**

Only nominations received by July 1 annually will be considered by the selection committee. The committee will review the nomination, select the award recipient, and notify the successful nominee and nominators. The actual presentation of the award will take place during the Indiana Bar Foundation's annual award celebration in December.

**SUBMIT ALL MATERIALS [HERE](#).**

Any questions about this award should be directed to the Director of Development & Communications of the Indiana Bar Foundation at (317) 269-7864 or [tbrowning@inbf.org](mailto:tbrowning@inbf.org).